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CONFIDENTIAL

7 November 1947

S. O. PROCEDURE GUIDE NO. 8/1

USE OF CONTROL ON DOCUMENTS

1. CONTROL is not a security classification. It signifies a restriction or limitation on distribution of OSO Information reports. CONTROL is used to protect both the content and source of information.

2. In no case will CONTROL be used in disseminations of information without a definitive phrase. The following phrases are presented as examples of the specific definition of CONTROL required in each case.

CONTROL/US Officials Only
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3. CONTROL alone (without definitive phrase) will be used in cables transmitting information, and when so used will indicate U. S. Officials Only. A definitive phrase will be added in each case when CONTROL should have a different meaning.

4. CONTROL will not be employed in any administrative or operational correspondence since administrative and operational correspondence will normally not be transmitted outside this organization. "

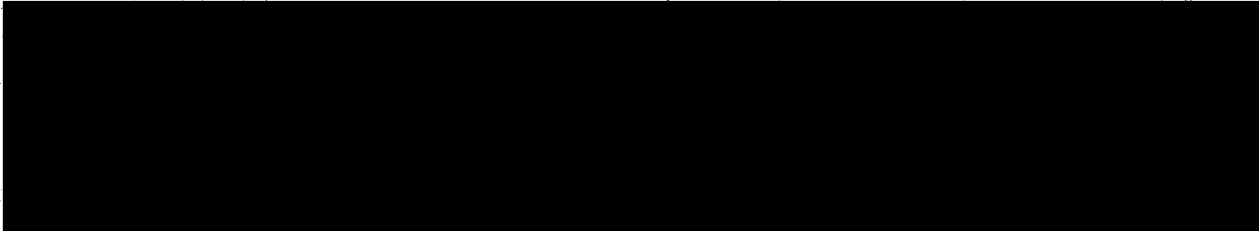
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6. Foreign Branch Chiefs will promptly advise their field establishments of the foregoing.

FOR THE ASSISTANT DIRECTOR FOR SPECIAL OPERATIONS:

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Executive Secretary

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